

Individual Booking Form

Please complete in Block Capitals in Black Ink

Participant Details: (as they appear in your passport)	
Surname:	First Names:
Home Address:	
Home Country:	
Home Phone:	Mobile Phone:
Email:	
Gender:	Date of Birth:
School or Group Name:	
Please note: Your passport MUST be valid for at least 6 months AFTER the return date of your trip. If it is not, please ensure that you apply for a new one in good time and let us have the new details.	
Passport Details – IMPORTANT please check carefully	
Passport No.:	Nationality:
Date of Issue:	Expiry Date:
Medical Details:	
Do you suffer from epilepsy, asthma, back problems, or other chronic illness? If yes, please give details:	[] N [] Y
Do you have any serious heart, lung, kidney problems? If yes, please give details:	[] N [] Y
Have you had any major illness or surgery in the last 3 years? If yes please give details:	[] N [] Y
Do you have any physical limitations/disabilities? If yes please give details: :	[] N [] Y
Have you ever had any emotional/anxiety problems? If yes please give details:	[] N [] Y
Do you regularly take any prescription medications? If yes please give details: :	[] N [] Y
Do you have any allergies? If yes please give details:	[] N [] Y
Specific Dietary Requirements:	
Emergency Details:	
Next of Kin – Please note that this person should not be on the trip with you	
Name:	Their relationship to you:
Address:	
Daytime Phone:	Evening Phone:
Mobile Phone:	Email:
Doctor's Name:	Doctor's Phone:
Surgery Address:	

Declaration:

By submitting this booking you confirm that you accept the Terms and Conditions which we sent to you with this booking form. Please read these carefully before completing your booking. In particular, please note carefully the following provisions which we wish to draw specifically to your attention:

Photographs etc

Please note Clause 18 of the Terms and Conditions which entitles the Wilderness Foundation UK to use photographs and other images and recordings of you made during or in connection with the programme.

Assumption of Risk, Waiver and Release and Limitation of Liability

Please note Clause 6 of the Terms and Conditions which:

- Explains that the programme may be hazardous
- Requires that you accept certain risks and release the Wilderness Foundation UK entities and individuals from liability in respect of certain risks
- Limits the liability of the Wilderness Foundation UK entities and individuals in respect of certain liabilities

Please remember to enclose your £250 deposit and a copy of your photo passport details page

Signed:

Date:

Participants aged 15, 16 or 17 at time of departure

Parent/Legal guardian's declaration: I agree to my child/ward participating in the programme and agree with the Terms and Conditions:

Name and signature of parent/legal guardian

We may require the parent/legal guardian to sign a Parental Form of Authority giving some parental responsibility to the Guide/Leader.

As well as using your information for the purposes set out in Clause 18 of the Wilderness Foundation UK Terms and Conditions, we would like to keep you up-to-date about our vital work around the world. Please tick as appropriate *if you do not wish us* to contact you by post email phone

Please tick if you don't want to receive details of

Workshops and Events Other wilderness trails Newsletters/Emails Campaigns and Appeals

Please return to:

Wilderness Foundation UK
No.8 (Unit D) Whitbreads Business Centre
Whitbreads Farm Lane
CHATHAM GREEN
Essex
CM3 3FE

Tel: 01245 443073 Fax: 01245 360942 Email: info@wildernessfoundation.org.uk

Registered Charity No. 1118493. Co. Reg. No. 06003527

Terms and conditions for booking activity programmes with Wilderness Foundation UK Ltd.

Booking

1. Provisional bookings can be made over the telephone or e-mail, but must be confirmed within 14 days by returning a completed and signed booking form by mail with deposit enclosed.
2. On receiving a signed booking form, Wilderness Foundation UK will send you confirmation of your booking and full booking terms and conditions will apply.

Payment terms

1. A non-returnable deposit of £250 per person must accompany the booking form.
2. A series of instalments may be agreed for group bookings, however;
3. Total payment of the programme fees are payable 60 days prior to the programme start date.
4. If the programme is being booked less than 60 days prior to the programme date, a fee note will be raised for the total amount and is payable immediately.
5. In the event of a balance not being paid, Wilderness Foundation UK will have the discretion to treat the booking as cancelled by the client and cancellation fees will apply.
6. Wilderness Foundation UK reserves the right to charge interest on overdue amounts at a rate of 2.5% per month.

Payment options

1. Cheque payable to Wilderness Foundation UK Ltd.
2. Bank transfer by contacting your bank and quoting our account number and the reference number on your invoice to: Wilderness Foundation UK, Barclays Bank Sort Code: 20-19-95 Account number 23939987

Cancellation

Should you wish to cancel a booking the below fees will apply.

Days prior to the programme start date	Cancellation charges based of full programme fees
Below 28 days	100%
28-60 Days	50%
60+ Days	15% or alternative dates booked within 6 months

Cancellation by Wilderness Foundation UK or one of its partners

We try never to cancel a confirmed booking, but reserve the right to do so in the event of unforeseen circumstances. The Wilderness Foundation will notify you as soon as practicable when we believe on reasonable grounds that cancellation is necessary. If we cancel a confirmed booking before your activity, The Wilderness Foundation and its partners will firstly offer an alternative available date or fully refund the programme fees paid.

Changing your booking

If you wish to alter details submitted on the booking form after confirmation, you may do so in writing or by telephone; however, we cannot guarantee that we will be able to meet your request. When amendments have been made, Wilderness Foundation UK will confirm your alteration in writing along with any alterations to the programme fees.

If we change a booking

Due to the nature of some outdoor activities, we reserve the right to alter a programme itinerary or substitution of an activity with one of equal financial value.

Full Wilderness Foundation UK Terms and Conditions

Please read these terms and conditions carefully before completing and returning our booking form.

1. Once a completed booking form has been accepted in writing by The Wilderness Foundation UK all persons named on the booking form (here after are to be know as "participant(s)") will have entered into a binding contract on the basis of these terms and conditions. If you have any questions please do not hesitate to contact us.
2. The Wilderness Foundation UK organises a number of different activities through specialist partners who hold their own liability. Whilst The Wilderness Foundation UK uses its best endeavours to ensure the accuracy of all information supplied, details of all activities are given in good faith, The Wilderness Foundation UK gives no warranty as to their accuracy and does not accept any responsibility or liability for any loss or damage resulting from information given or statements made whether in writing or verbally.
3. Wilderness Foundation UK is insured as an *organiser* of activities but not as a *provider*. All partners carry their own liability insurance and separate indemnity forms are required to be completed for some of these. Individuals are required to purchase insurance to cover loss/damage to personal equipment and cancellation caused beyond our control. The Wilderness Foundation UK may ask for proof of insurance.
4. Wilderness Trails are organised by Wilderness Foundation UK a company limited by guarantee. Company Number 06003527. Registered Charity Number 1118493.
5. The Wilderness Foundation UK gives no guarantee/warranty to the state/condition of the landowner's property on which The Wilderness Foundation UK partners conducts activities. Nor will The Wilderness Foundation be liable either for any act/default on part of the owner(s) or any other person(s) or breakdown of any property(ies), nor for any accident(s), damage, loss, injury(s), expense or inconvenience whether to person/property which the participant(s) or any other person(s) may suffer/incur whilst on a trail organised by a partner.
6. Participant(s) state they are fully aware that "activities", even under the safest conditions possible, may have risk(s) involved and that The Wilderness Foundation and their partners will take every precaution possible to ensure a safe environment as is reasonably possible, the participant(s) hereby agree(s) to accept full responsibility and assume all risk(s), including those caused by acts of God, of injury, death and/or loss to his/her person and/or property, knowingly and voluntarily.
7. The participant(s) knowingly, voluntarily and irrevocably waives any and all past, present and/or future claims, demands and courses of action which the participant(s) now has or may have in the future against all officers, employees, agents, instructors, and/or other participants while on the premises of The Wilderness Foundation or premises hired to The Wilderness Foundation and its partners for the purposes of instruction, for any and all past, present, and/or future injuries, death, loss including those caused by acts of God, received while participating in activities organised by The Wilderness Foundation, as a student, participant, spectator, and/or visitor, or in any other manner or form, taking part in "Trail(s)".
8. The participant(s) certifies that he/she is physically capable to participate in "Trail(s)" organised by The Wilderness Foundation despite the rigours and risks that may be inherent in such an undertaking.
9. The Wilderness Foundation UK reserves the right to alter dates and or location of "Trail(s)", if this becomes necessary, The Wilderness Foundation will endeavour to inform relevant parties as soon as possible.
10. The participant(s) accepts that the balance of all fees must be paid in full 60 days prior to departure.
11. If the participant cancels at 28-60 days prior to the trail departure date, there is a 50% cancellation charge based on full programme fees. If the participant cancels 28 days or less, up to the day the trail leaves, a 100% cancellation charge based on full the programme fee applies. All cancellations must be in writing: fax or email.
12. Late payment shall incur a daily charge of 2.5% of the agreed fee for the named event.
13. Whilst every effort is made to limit prices to those given in the booking form and or other documentation, The Wilderness Foundation reserves the right to alter prices should costs in organising "Trail(s)" increase for reasons beyond its reasonable control (including, without limitation, the cost of labour, transport and materials). In the event that a price is altered the participant(s) will be notified as soon as reasonably possible and the balance of the altered price will be payable on the same terms as was the original price.
14. In the unlikely event that a participant(s) has cause for complaint, The Wilderness Foundation UK would appreciate that it is brought to the attention of The Wilderness Foundation or partner organisation representative during the "Trail(s)", in order that corrective action can be taken. However, should a problem not be resolved, a complaint should be made in writing within 28 days of the "Trail(s)" completion. To the extent permitted by law The Wilderness Foundation will not be liable in respect of claims first intimated later than 28 days from the close of the relevant "Trail(s)".
15. The person signing the booking form shall be deemed to sign that form for his/herself and as an agent for all others persons/parties listed on that form/nominal roll and is acting for and on behalf of all persons including those substituted or who join the party at a later date as participant(s) and or visitor(s) and warrants that he/she is appointed agent for that purpose.
16. The person signing the booking form is responsible for ensuring that all persons in the package comply with the terms and conditions in all aspects.
17. Any dispute arising out of these terms and conditions shall be dealt with exclusively under and subject only to English Law.
18. You hereby irrevocably consent to the Wilderness Foundation (and its authorised agents or assignees) using for any purpose without fee, royalty or other compensation any photographic, video or audio image or recording of you in any kind in any medium made by or on behalf of the Wilderness Foundation UK during or in connection with the programme.